



WILKINSON HALL

Eastside North



Meeting: Wilkinson Hall Committee

Date: 15/10/17 19:00

Location: Common room, Wilkinson Hall

Chair: Charlie Houston, subwarden

Secretary: Miguel Ángel Caro Escribano

In attendance: Brad Ladewig, Conor Horgan, Eve Chan, Azmat Habibullah, Flavia Tritto, Alyssa Ramsubir, Valerio Collepicollo, Georgios Venetidis, Louis Horrell, Sharen Choi, Eloise Hunt, Zoltan Kiss, Franz Rumstadt, Zacharias Malguitou, Ana Villanueva Ruiz de Temino.

Absent apologies: Keqi Zhang

1. Review of the constitution:

Motion: to approve and review the hall constitution.

Resolved: hall constitution approved by all committee members.

2. Budget overview

The £2 per week per student is used by the hall for events, activities and facilities of residents and the Hall Committee is fully responsible for the allocation of these funds. About 40% of the budget is spent on Fresher's Fortnight and seemed to be appropriate to spend for the following year too. About £7500 remains in the budget for the rest of this year.

The Hall Committee will be able to claim expenses for any expenditures on behalf of the Hall through the Union's eActivities facility. However, all expenditure must be approved by the Committee first.

ALL NEW HC MEMBERS: complete eActivities training (<https://eactivities.union.ic.ac.uk/>). Quizzes include 1. Making a claim 17/18, 2. Key information 17/18 & 3. Ordering from Suppliers 17/18.

3. Feedback from fresher's fortnight

Positive feedback from all over and under 18 events, except for unconformities with burger quality.

- Buttery

Motion: Connor proposes merging buttery with other events, high cost and effort for wardens & seniors but possibly not much more appreciated by students than if we ordered food.



Resolved: Charlie puts forward his intention of having an easier meal prepared for next year's butternut, e.g. pasta bake.

- Boat party

Unresolved motion: Charlie suggested merging the boat party with formal dinner, making it an event for under 18s too.

- Formal dinner

Motion: Flavia puts forward her idea of a cheaper dinner in contrast of the formal dinner.

Resolved: the committee decided that the dinner was worth the investment, and it would be repeated next year. Propositions on outside venues were made.

- Union Mingle

Motion: Union mingle wasn't a great event for getting to know people since it took place very early.

Resolved: Limited choice of mingle dates as set by union (Saturday or Sunday). Will continue to book for Sunday next year as it gives the chance for residents to meet their floor and the rest of Wilkinson hall on Saturday.

- Treasure Hunt

Motion: Eloise puts forward her intention of increasing the scale of the challenge by increasing the challenge across London for next year.

Resolved: general approval.

4. Future Events

- Halloween (Sunday 29th October)

Motion: to establish a subcommittee which will organise a Halloween-themed event.

Resolved: subcommittee members are Zoltan, Flavia, Azmat, Eloise, Valerio and Louis. Organisation of pumpkin carving, baking competition, apple bobbing, honey caramel apples and cocktails/drinks for over and under 18. Budget still to be determined.

EVERYONE: Date changed to Sunday so that the event can take place as an alternative to brunch – could start in late afternoon, to be decided by subcommittee.

LOUIS: Please design poster for this.

- Bonfire Night/ Battersea Fireworks (Saturday 4th November)

Motion: to determine the best options for plans during Bonfire Night.

Resolved: consensus on taking a bus to Battersea Bridge and watch fireworks for free then all go for hot chocolate. Tickets can be purchased online directly from organisers if residents wanted to but no subsidy by the hall.

KEQI: Please design poster for this.



- Brunches

Motion: organising a weekly brunch. Brad puts forward the idea of purchasing a smoothie machine for non-weekly use.

Resolved: general agreement on having a weekly brunch. Flavia volunteered to oversee Sunday brunches. Each of them will be organised by two seniors, two committee members and a warden.

Unresolved motion: smoothie machine application.

FLAVIA: Please put together brunch rota.

FLAVIA & ALYSSA: Sunday brunch supplies coordinators.

5. Hall trips

Motion: to think about where to go for hall trips during the term.

Unresolved: the committee agreed to organise at least one trip per term to nearby sites like Stonehenge (i.e. by minibus which can take up to 14 students per bus -max 2 buses-), and a trip overseas once a year. Trip dates to be confirmed.

6. Hall equipment

Unresolved motion: apply for hall equipment funding.

EVERYONE: Come to next meeting with list of possible equipment ideas and costs -not estimates- (including links to purchase items from). Ideas to be put into google doc.

Azmat, after asking for the requirements to apply for the equipment funding programme, is recommended by Brad to review the documents sent before the Committee Meeting. Let this be a warning to all – murmurs Brad almost silently.

7. Cleaning, maintenance, health and safety

No serious health and safety or cleaning issues are brought forth. Charlie stresses the need of repeatedly sending repair requests if something ever does break down, as well as to speak up if your room doesn't get Wi-Fi connection.

8. Date of next meeting

We reached a consensus on the next meeting being held on **Thursday, 26th of October at 20:00 in the Common Room**. Brad kindly makes Miguel volunteer for the task of organising a Doodle Poll, in order to establish a date and time for future meetings. A **provisional agenda** will be sent out prior to HC meetings to allow seniors and committee members to get comments from residents to feedback.

Meeting adjourned at 20:15 by Charlie Houston

