



# Wilkinson Hall Committee

29/05/2016 Minutes

## Attendees:

- **Wardens** Franca Hoffmann, Stu McCluskey, Arash Mostofi
- **Seniors** Emma Dixon, Lily-Mae Fisher, Philip Kurukgy, Zach Malguitou, Utsav Tiwary
- **HC** Josh Cooper, Adrian LaMoury, Manni Sadhra, Karmanya Singh, Noor Xarmina, Kenza Zouitene

## I. Apologies for Absence

- Abi Ackerman
- Alice Abiola, Liam Duan, Patrick Wasinsungworn
- Vaibhav Krishnakumar, James Patrick, Leigh Shlomovich

## II. End of Year Party

- Party Schedule: 17th June 6pm-10pm Weeks Garden. 6pm open and prosecco reception, 6:30pm Awards and speeches, 7pm Hog Roast starts, 8pm Swing Band, 10pm afterparty
- Food and drinks - Abi ordered Hog Roast £1130 for 200 portions plus veggie options. Utsav is in charge of drinks, prosecco for reception plus beer and cocktails. Utsav will look into alcohol wholesalers, but will probably order cans instead of bottles. Salad and snacks to be ordered too, with a pick and mix option highly favoured by the hall committee. Noor suggested to buy two traybake cakes which will be put together and frosted with Wilkinson lettering. £370 budget on these remaining items.
- Photography and Music - We have a photographer booked for three hours, who will be roaming around as well as taking the occasional Photo Booth picture! Music will be provided by the Swing Band from 8pm at a cost of £50, and Zach will be providing music for the remainder of the event which e is keeping under wraps...!
- Decorations are being ordered today with a traditional garden party theme. There will be a dedicated PhotoBooth area with plenty of props for people to be imaginative. Arash has kindly lent us a digital camera for dedicated use in the booth. Left over budget from the music and photography budget has been assigned to the decorations budget to pimp out the photo booth...!
- Games - Stu has ordered the inflatable Gladiator Duel and a set of Sumo Suits at a cost of £195. There will also be some classic games such as Jenga and Hoopla, plus the drinking versions! Also Flip Cup and Beer Pong will be available. A team relay will be organised for about 9pm - watch this space...

## III. Wilkinson Awards

- The names of the awards have been discussed at the committee meeting, with popular award names being Best Couple and Best Couple that never were. The subbies have dedicated named awards as well as a few humorous ones to finish off the list.
- Certificate design is complete and the form has been created to go live tonight. Please encourage everyone to get involved around the hall and be a part of Wilkinson History!



# Wilkinson Hall Committee

29/05/2016 Minutes

## IV. **Next BBQ**

- This will take place in two weeks time - Sunday 12th June. Provisional helpers will be; Emma, Manni, Lily-Mae and Amber, but more help would be appreciated if anyone is around!
- The BBQ will be joint with Gabor and will be the last BBQ of the year

## V. **Other Events**

- Floor Dinners - please organise these ASAP and tell Leigh how much you are going to take out of the budget. This way we can keep the budget up to date as possible and hopefully spend more on the End of Year Party!
- Globe Theatre Trip - really popular this year, with more people signing up that tickets booked. No more tickets can be booked for the performance as it has been sold out too! Franca and Adrian will email everyone and establish an order/payment system. Still tickets left for The Taming of the Shrew, which will be advertised by Arash in his email to residents and by Franca on social media.

## VI. **Capital Items Update**

- Arash is the king negotiator! Usually the Capital Items are suggested by the previous committee for the current year which all seemed a bit backwards. This has now been changed so next year the new committee in their first meeting will decide the items they get for that year - probably by January. Because the system has now changed, the new senior team will also decide on a second set of capital items over summer ready for the new cohort of freshers!
- Arash has also persuaded campus services to take large items out of a different budget instead of the capital items allocation such as Table Football which we proposed this year. Therefore we will be getting a brand new table for next year on top of capital items! If anyone is an expert in table football tables, please contact Arash who is making the decision on which one to buy!

## VII. **AOB**

- Hoodies have been ordered and should arrive on June 3rd. Vaibhav will sort out a collection system once they arrive, so look out in your inbox/on the FB group for more info.
- Bathroom access in Weeks for the party won't be available as the building is not maintained by the cleaners anymore now it has been signed off.
- Food theft situation on LG has improved, but there are still instances which need to be sorted out.

## VIII. **Date of next meeting**

- 13th June at 7pm in Wilkinson Common Room
- A provisional agenda will be sent out prior to this to allow committee members to get comments from residents to feedback.
- It's the LAST ONE :'(